

2023 PIEDMONT INTERSTATE FAIR
POST OFFICE BOX 4965
Spartanburg, SC 29305
PHONE (864) 582-7042 FAX (864) 583-2366
www.piedmontinterstatefair.com ***** piedmontinterstatefair@att.net

COMMUNITY MARKETPLACE-INSIDE SPACE

CONTRACT	Fifty percent (50%) of payment for space is due upon receipt of application. No refund on deposit. No space is considered reserved until receipt of signed contract and deposit. Payment can be made by cash, check, or money order. No set-up permitted until full payment is received. The balance due can be paid up to and including the set-up dates of October 7, 8, or 9, 2023, however no checks will be accepted after September 15, 2023 . Vendors are responsible for any permits, license, or taxes that may be levied. The state of South Carolina requires each vendor to be licensed for sales tax. A Department of Revenue agent may be on site to inspect your license. If you have any questions, please contact the S.C. Department of Revenue at 864-241-1200. No item shall be distributed or sold that will conflict with privilege sold by Management. Set up times will be Saturday, October 7, 2023 from 9:00 a.m. through 6:00 p.m. or Sunday; October 8, 2023, from 1:00 p.m. through 5:00 p.m.; or, Monday & Tuesday, October 9 & 10 2023, from 8:00 a.m. through 12:00 noon. All cars and trucks must be removed one hour before opening times. No golf carts are allowed on the fairgrounds during open hours except for those specifically approved by the Executive Director. ONLY ITEMS APPROVED BY PIEDMONT INTERSTATE FAIR MAY BE SOLD.
LIABILITY	Due diligence will be used to insure safety of all articles, but under no circumstances will the Fair be responsible to any individual, corporation, or association for any loss by fire, theft, damages, or personal injury sustained by anyone through the negligence of any person or group of persons, exhibits, or exhibitors. The exhibitor shall indemnify the Fair Management against all legal or other proceedings relating thereto. A guard will be in the building during all hours of operation.
SUBLEASING	<u>Subleasing of rented space is not permitted without the approval of the Piedmont Interstate Fair Association.</u>
SOLICITATION	Exhibitors may advertise and distribute matter from their place of exhibit only. No roving vendors shall operate inside the fairgrounds. Solicitation must be good taste. Names of winners of any drawings/give always must be supplied to fair office in writing by close of fair.
ALCOHOL	No alcoholic beverages are to be sold on fairgrounds.
ANIMALS	No animals are permitted on fairgrounds (except service animals).
BOOTH STANDARDS	Each exhibitor is strongly encouraged to display their product or service in the most professional manner possible. A professional appearance enhances an exhibitor's image and encourages Fairgoers to stop at your booth. The fair does have tables and chairs available for rent for the week. All tables in a booth must be draped or skirted and surplus merchandise or materials must be stored or hidden in booth. Curtains must remain in place. Please do NOT pin items to the curtains. Banners with the proper hooks can be hung from the curtain rod. Canopies or tents in the Commercial Building must be approved by the Fair office. Use of radios or any other type of amplified sound from a booth must be approved by the Fair office. Your booth MUST be staffed during all open hours of the fair. Security is provided in the building, but each exhibitor is responsible for their booth space.
UTILITIES	110 watt electricity will be available.
TRAILERS	House and storage facilities are limited and will be by reservation at time of application. Cost will be \$100 per week for house trailers and \$50 per week for storage trailers. Early arrivals will be charged an additional fee.

HOURS

Tuesday, October 10, 2023 –	4:00 p.m.
Wednesday, October 11, 2023 –	10:00 a.m.
(for senior citizens & school groups – no rides will open until 4:00)	
Thursday, October 12, 2023 –	4:00 p.m.
Friday, October 13, 2023 –	4:00 p.m.
Saturday, October 14, 2023 –	10:00 a.m.
Sunday, October 15, 2023 –	1:00 p.m.

Gates will close at 9:00 p.m. Tuesday through Saturday night, carnival rides will be open until 11:00 p.m. On Sunday, gates will close at 8:00 p.m., carnival rides at 9:00 p.m. The Community Marketplace will be opened each day ½ hour before opening of gates for set up. Booths must have displays at all times. **All booths must remain in place until closing night of Fair. Building closes at 10:00 p.m. Tuesday through Saturday, 8:00 p.m. on Sunday.** Vendors may enter the commercial building the Monday following the Fair from 11am - 6pm for tear down. Gates will lock at 6pm until the following morning. Hours of operation revert back to office hours on Tuesday and each week day thereafter, 8:30am - 2pm.

ADMISSIONS

Each 10' booth will be allotted three (3) weekly admission passes for vendor workers. If additional weekly admission passes for vendor workers are needed they may purchase **IN ADVANCE ONLY** for \$15.00 each from the fair office. Vendor Daily Admission tickets will be available **IN ADVANCE ONLY** for \$2.00 each (limit 5 per 10' booth). Any admission tickets needed after the fair opens must be purchased at the gate for regular price. All delivery trucks and cars must be off the grounds one hour prior to fair opening. Only golf carts specifically approved by the Executive Director may be on the fairgrounds during open hours.

COSTS

Booths are curtained 10'x 10' booths. Cost is \$300 per booth. For non-profit organizations, a non-profit rate of \$150 for a 10'x10' booth is available. The organization must provide a tax identification letter and must be located in one of the six counties served by the Piedmont Interstate Fair (Spartanburg, Union, Cherokee, Laurens Counties in South Carolina and Polk and Rutherford Counties in North Carolina) to receive the non-profit rate.

The Executive Committee of the Piedmont Interstate Fair reserves the right to rule on all questions not covered by these general rules. Disregard of any rule issued to a vendor forfeits all rights without recourse.

The Piedmont Interstate Fair Association reserves the right to accept or reject any application.

INSTRUCTIONS FOR INSIDE VENDOR APPLICATION:

1. Complete attached application:
 - A. Name, address and telephone number.
 - B. Space required (booths are 10'x 10').
 - C. List all items to be sold.
 - D. Show utilities requirements.
 - E. Show reservation sizes for house and storage trailers.
2. Sign application agreeing to observe all rules in contract.
3. Return application and deposit to Piedmont Interstate Fair.
Deposits are non-refundable
4. Application will be returned signed by Piedmont Interstate Fair as your acceptance of space. No contract will be accepted without deposit.
5. Check in at Fair office upon arrival for assigned space and passes.

Community Market Place
2023 PIEDMONT INTERSTATE FAIR
POST OFFICE BOX 4965, SPARTANBURG, SC 29305

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Firm Name _____

SC Tax ID (EIN) _____

Address _____

City _____ State _____ Zip _____

Telephone No. _____ Fax No. _____

E-mail Address _____

Space Required _____

Booths are 10 x 10, 10 x 20, 10 x 30

Cost _____ (Trailer spaces to be collected fair week)

\$300 per 10 x 10 booth

Electrical Requirements _____

House Trailer Size _____ Storage Trailer Size _____

Acceptance of space at the PIEDMONT INTERSTATE FAIR means all rules have been read and will be observed by concessions. No space reserved until deposit received.

PIEDMONT INTERSTATE FAIR

VENDOR NAME

Date

Signature

Date

Fair use only
Check # _____

Check Amount _____

Balance Due _____